STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF ENTERPRISE TECHNOLOGY
DOA-10111 (R12/2014)
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DOA AGENCY IT PLANS MAILBOX
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High-Profile Information Technology Project Status Report

Department:	Natural Resources

Project Name:	WisFIRS Public Lands Timber Sales Financials

Business Sponsor:	Trent Marty

Date of Report: 07/19/2018	Reporting for Quarter: FY18 Q4
Project Start Date: 6/15/2017	Planned Implementation Date: 06/30/2018
Estimated Project Cost: $175,000	Amount Provided Through Master Lease: $0

Project Description – *Enter a brief description of the project, including the business case for it and its major deliverables.*

Wisconsin Forest Inventory & Reporting System (WisFIRS) Public Lands application is used to manage state, county lands and national forest lands. DNR foresters and county foresters use the system to store data collected in the field (recon), plan for and track completed practices (e.g. timber sales), report accomplishments, calculate the financial aspects of the program and manage core business functions for public forest management in Wisconsin, serving hundreds of DNR staff as well as county foresters.

The Public Lands Timber Sales Financials work (previously referred to as Release 4 of the larger project scope) builds onto the existing WisFIRS Public Lands application and will be used by DNR and county forest foresters to enter, review and maintain financial aspects of timber sales occuring on state, county and federal forested lands that are managed by DNR and county foresters.

Public lands timber sale invoicing was a manual process with the invoice information added directly into the DNR Accounts Receivable system by the DNR forester or else mailed on paper to our Finance program to enter into the DNR Accounts Receivable system. With the change from WiSMART to PeopleSoft, DNR foresters now create invoices in WisFIRS Public Lands, keying in the amount and the payee. The current phase of development for the invoicing component takes the harvest information from timber sales that will be input into WisFIRS and auto-populate the timber sale ledger. It will show all payment and mill delivery information for the timber sale. The stumpage will be calculated from the harvest information and WisFIRS Public Lands will automatically detect when a balance is due. The forester will produce an invoice and supporting documentation with the information fully pre-populated from WisFIRS Public Lands and print and send the invoice with the push of a button. Payment notifications from PeopleSoft will inform staff of the invoice status.

WisFIRS Public Lands will also need to integrate with invoice payments in PeopleSoft and apply the information to the Timber Sale Ledger to ensure we have up-to-date and accurate information in order to successfully manage active timber sales. We are hopeful that we will be able to receive this information from PeopleSoft quickly and accurately to provide up to date data to the Foresters for informed decision making.

Finally, timber sale treatments will be marked as completed by the foresters in WisFIRS. The result will be greatly improving forest reconnaissance data and protecting the state's interest by ensuring the timber sale is financially sound, the logger is meeting the terms of the timber sale contract and ultimately not put the state into financial jeopardy. Automating the invoice process will reduce the 2460 series of Timber Sales financial forms and will reduce keying time, keying errors, calculation errors, the need for paper forms and data keying and will provide timber sale payment history all in one application.

Project Funding – *Please describe all sources of funding for the project, which should add up to the estimated project cost cited above.*

SEG: $175,000 FED: $0 TOTAL: $ 175,000 Including travel, contractors, staff time with fringe.

	STATUS COLOR INDICATORS

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

Project Status Categories	Green	Yellow	Red
Schedule Status The automation of populating the 2460-001 form was rolled out successfully on 2/8/18 The form can be generated at any time during the timber sale with current recon and timber sale data and a final version is archived at the completion of the timber sale. The ability to electronically route the 2460-001 form for approval went into production on 4/12/18. The financial components of WisFIRS Public Lands was rolled out on 6/28/18. This included the Jounal for entry of Haul/Scale Tickets, the ledger for maintaining transactions which occour on the Timber Sale (e.g., Credits and Debits), and the integration with PeopleSoft to exchange information back and forth on Invoices and Payments.	☒	☐	☐
Budget Status	☒	☐	☐

This document can be made available in alternate formats to individuals with disabilities upon request.

Summarize Any Completed Major Tasks or Project Phases:

WisFIRS Public Lands Timber Sale Invoicing Tasks Completed:

• Auto-populated the stand, recon and treatment data in WisFIRS onto the 2460-001 form for Timber Sales to be accessed and printed from the application.

• Implemented slider bars for users to fine-tune timber sale appraised values.

• Automated contract periods and contract extensions to calculate the correct stumpage rates for each species and product by the contract date.

• Build the exceptions to validation, data entry and processes for legacy timber sales that can't utilize the new system design.

• Updated the user interface on the Timber Sale page to adjust for programmatic requirement changes.

• The ability to upload documents related to the timber sale and electronically route the 2460-001 form for approval.

• Build a new Journal tab for the input of haul/scale ticket information.

• Build a new Ledger tab to keep track of transactions (Stumpage, Damages, Late Interest Penalties, Advanced Payments, and Corrections).

• The ability to enter bond information and apply the bond amount to the ledger.

• PeopleSoft Interface

o Ability for WisFIRS to send invoices directly to PeopleSoft

o Ability for WisFIRS to read payments from PeopleSoft and have them appear in the Ledger

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change.

Additional Comments or Issues *(optional)***:**

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

Project Status Category Guidelines

Schedule Status

Green – Indicates that the project or phase is on track for the targeted implementation date.

Yellow – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

Red – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

Budget Status

Green – Currently on target with project budget.

Yellow – Project is over budget by 10 to 25%.

Red – Project is over budget by 25% or more.